



20th March 2018

Dear Parents and Carers

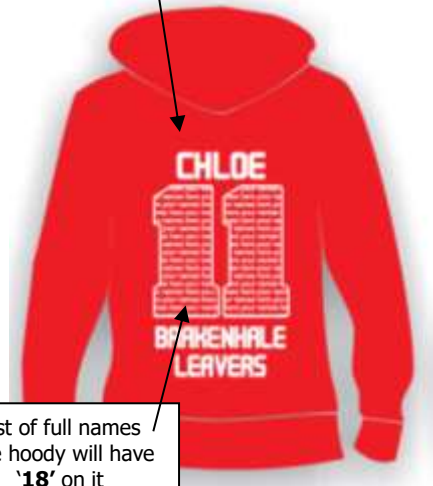
Year 11 Leavers 'Hoody'

The Brakenhale School, in conjunction with Superlogo, are organising a memento for your son/daughter to purchase to remind them of their time studying at The Brakenhale School. We are producing a Brakenhale 'hoody' with the Year 11 student names in a list on the back as well as the individual student's name/nickname above the list. The names of all students in Year 11 will appear in a list on the back of the hoody. If you would rather your son's or daughter's name does not appear then please let us know on the reply slip attached **by Thursday 29th March 2018**. After this date it will be too late to remove names.

Students will be able to select three options:

- Size of the hoody
- The colour of the hoody
- The name/nickname for the back

Chosen name/nickname



List of full names
The hoody will have
'18' on it

The cost of The Brakenhale Hoody is £20.00. This includes a small contribution towards buying your son/daughter's tutor a gift as a thank you, which the students voted for. If your son/daughter wishes to purchase a hoody, could you please complete the permission slip below and return it to Main Reception. Payment will need to be made by **Thursday 29th March 2018**. Although we would prefer payment online, payment of cash or cheque can be given to main reception at school.

Payment Procedures - We ask you to use the online payment system to pay for this particular trip/activity if possible. Payments can be made online by debit or credit card however, we would be very grateful if you could use a debit card as the school is charged a higher fee for payments by credit card. If you have been issued a PayPoint card please do not try to use it for this school trip, the PayPoint card will only put money onto school meals. If you wish to pay for this trip/activity by cash, please contact finance@brakenhale.co.uk where we will be able to issue a temporary barcoded letter for you to be able to pay via any PayPoint. If you have not previously created an online account or have any issues, please email csilvey@brakenhale.co.uk to request a ParentPay login or assistance.

This trip is an optional visit and the school asks that the payment is made as a voluntary contribution to cover the cost. In the event that we are unable to cover the costs the trip may have to be cancelled and all money received will be returned to those who contributed. If you are experiencing difficulty in paying for this visit a written request for support should be submitted to the school office. Parents are responsible for the prompt collection/return home of students after the visit.

The sizes and colours can be found on the Head of Year office door.

If you have any questions, please feel free to email Mrs L Theal on ltheal@brakenhale.co.uk. This letter will also be emailed to all Year 11 students and be visible on the school website if you would rather click on the link.

Yours faithfully

Mr P Benson
Assistant Head of Year 11
pbenson@brakenhale.co.uk



The Brakenhale School Year 11 Leavers 'Hoody'

The names of all students in Year 11 will appear in a list on the back of the hoody. If you would rather your son's or daughter's name does not appear then please let us know:

I **do not** wish my son's/daughter's name to appear on the back of The Brakenhale Leavers' 'Hoody'

| | | | | |
|------------------------------|------------|---------|---------|----------|
| Size: (Please circle) | | | | |
| XS (36") | S (42") | M (44") | L (46") | XL (49") |
| XXL (52") | XXXL (56") | | | |

| | | | | |
|--------------------------------|--------------|---------------|---------------|-----------------|
| Colour: (Please circle) | | | | |
| Jet Black | Fire Red | Burgundy | Orange Crush | Candyfloss Pink |
| Hot Pink | Sky Blue | Sapphire Blue | Airforce Blue | Royal Blue |
| Oxford Navy | Sun Yellow | Apple Green | Kelly Green | Moss Green |
| Jade | Bottle Green | Olive Green | True Violet | Magenta Magic |
| Purple | Heather Grey | Charcoal | Hot Chocolate | |

| | |
|---|------------------------|
| Name/Nickname to appear above the list on the back of the Hoody: (write in CAPITALS) | |
| <u>Name</u> | <u>Nickname</u> |

- I have made the full payment of £20.00 for the Hoody via ParentPay
- I enclose cash/cheque for £20.00 made payable to " The Brakenhale School"

PLEASE PRINT YOUR CHILD'S NAME & TUTOR ON THE BACK OF THE CHEQUE

Name of student: _____ Tutor Group: _____

Signed _____ Date: _____
Parent/Carer

Parent/Carer Name in BLOCK CAPITALS:.....

Please note, once ordered the item cannot be changed and there is no refund.

Please return to Head of Year office no later than by Thursday 29th March 2018.