



September 2016

Dear Parents/Carers

We're making communication easier, faster and more effective

I'm pleased to advise that we've introduced a new service - 'School Gateway'. This means that we can share information with parents more quickly via email, text, online and smartphone app. It will also save parents - and the school - time and money.

You will be able to view the following for your child(ren):

- Achievements
- Behaviour
- Attendance
- Lesson timetable
- Your contact details
- School details
- Student details
- Medical conditions

What you need to do now

Activate your School Gateway account. It's quick and easy to do. All you need are your email address and mobile number that school holds on record for you.

- **Download the app:** If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website PLUS you can message the school for FREE – this will also save the school money when we send you a text message.

OR

- **Visit the website:** www.schoolgateway.com and click on 'New User'. You'll receive a text message with a PIN number. Use this PIN to log into School Gateway.

If you're having trouble logging in, it may be because school doesn't have your current email and mobile phone number on record. Please call school and we'll update the details on our system.

We hope that you will find School Gateway a great way to keep up to date with what's going on at school.

Yours faithfully

Ms J Coley
Headteacher