

# THE BRAKENHALE SCHOOL

## Graduate in Business/IT: Person Specification

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Education to degree or equivalent level in Business/IT</li> </ul>	<ul style="list-style-type: none"> <li>• Higher relevant qualification</li> </ul>
<b>Skills and Experience</b>	<ul style="list-style-type: none"> <li>• Excellent understanding of Business/IT</li> <li>• Involvement in extra-curricular activities (professional, amateur or voluntary)</li> <li>• Willingness to deliver and to be involved in extra-curricular activities</li> <li>• Excellent oral and written communication skills</li> <li>• Strong commitment to the values and ethos of the school</li> <li>• Ability to communicate effectively with pupils, parents and staff</li> </ul>	<ul style="list-style-type: none"> <li>• Very good ICT skills</li> <li>• Experience of working within a secondary school setting, including evidence of high student achievement and progress</li> <li>• Knowledge and understanding of current issues in Business/IT education</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Enthusiasm for the role and subject</li> <li>• Flexibility to ensure that students and staff progress and achieve</li> <li>• Understanding of own strengths and areas for development</li> <li>• Perseverance</li> <li>• Good organisational and time-management skills</li> <li>• Readiness to identify and respond to new challenges</li> <li>• Ability to demonstrate sound judgement and decision making skills</li> <li>• Able to work effectively with, and command the confidence and respect of, students, parents, teaching staff, senior managers within the school as well as with colleagues in external agencies</li> <li>• Able to focus on solutions rather than problems</li> <li>• Able to take a whole school perspective on issues</li> <li>• Able to maintain professional standards in times of stress and high work load</li> <li>• Ability to work constructively under pressure</li> <li>• Must be open to coaching and mentoring</li> </ul>	